

5. Review and make recommendations regarding the AGYC website.
6. Review and make recommendations regarding other AGYC communications.
7. Recommend non-electronic means of communications.
8. Manage the content, design and advertising of the monthly newsletter per the guidelines set for the in Section 5.0.

E. Election Committee (see Appendix G)

The Election Committee is composed of a Chair appointed by the President with the advice and consent of the Board. The Chair shall choose (3) or more members, ratified by the Board, to assist in the voting process.

The Committee shall:

1. Review the existing procedures and recommend any changes to the Board for consideration and approval.
2. Determine the members eligible to vote, per AGYC governing documents, as of a date ten (10) days before the annual meeting, in conjunction with the GM and the Business Office.
3. Receive and control all ballots.
4. Count the ballots and report the voting results to the President for announcement/publication.
5. Document the results for the permanent file and note any recommended changes for the future.

The Election Committee is active in the 60-day period prior to any general membership meeting where voting is to take place or in other cases as requested by the Board. The Chief Administrative Officer shall be available prior to the meeting to provide assistance to the Election Committee members in determining voting eligibility when people are checking in at the meeting.

F. Emergency Preparedness Advisory Committee (EPAC)

The EPAC Committee is responsible for:

1. Presenting information on emergency issues facing the community.
2. Sharing preparedness information with the AGYC community to enhance their personal and household preparedness.
3. Acting in an advisory capacity to the GM and Board on related issues.

The committee shall consist of at least three (3) members and a Chair.

G. Environment Committee

The Environment Committee is responsible for evaluating the general environmental conditions at and around AGYC. The Committee shall:

1. Develop and recommend concepts for future projects.
2. Provide recommended policies and procedures for the Organic Collection Site [\(OCS\)](#) and [Community Garden](#).
3. Plan for and implement beautification projects within the constraints dictated by the budget allocations.

The Committee shall consist of a Chair and at least four (4) members.

H. Finance Committee

The Finance Committee is responsible for reviewing all financial aspects of AGYC. The Committee does not assume an active role in the day-to-day operation or management of AGYC, nor does it have approval authority related to financial matters.